



May 19, 2021

Carla Fowler  
 Staghorn Plantation Estates  
 Homeowners Association, Inc.  
 P.O. Box 267  
 Nicholson, GA 30565

RE: Staghorn Lake Dam  
 Jackson County, Georgia

Carter Engineering Consultants, Inc. (CEC) appreciates the opportunity to submit this proposal to Staghorn Plantation Estates Homeowners Association, Inc. (Client) for providing civil engineering services associated with Staghorn Lake Dam in Jackson County, Georgia. Our understanding of the Scope of Services is outlined below:

<b>ITEM</b>	<b>DESCRIPTION</b>	<b>COST</b>	<b>UNIT</b>
A.	PERMITTING	\$ 900.00 ESTIMATE	Hourly
	CEC will coordinate with Jackson County and prepare initial submission of plans (as-designed) for review.		
	Additional permitting may be required pending discussions with staff, including:		
	1. Land disturbance permitting through local issuing authority;	\$ 1,500.00 ESTIMATE	Hourly
	2. Submittal of a Pre-Construction Notification (PCN) to the USACE prior to Nationwide Permit (NWP) Authorization; and/or	\$ 750.00 ESTIMATE	Hourly
	3. Submittal of a buffer variance application and report to Georgia EPD	\$ 1,900.00 ESTIMATE	Hourly
B.	COORDINATION MEETINGS	\$ 2,700.00 ESTIMATE	Hourly
	CEC anticipates three (3) coordination meetings and/or site visits during the permitting process.		

**Payment Terms:**

Payment is expected within 30 days of receipt of invoice unless a payment schedule is reached between the Client and CEC prior to contract execution.

**Proposal Notes:**

1. Scope of work excludes lab and construction materials testing.
2. Work requested by the Client outside the scope of these services, or plan revisions requested after submittal, shall be considered an additional service. Work related to additional services will only be performed by the Engineer with written authorization by the Client.
3. Reimbursables (FedEx, prints, mileage, etc.) will be billed as necessary.
4. This proposal is valid for six (6) months.
5. By signing below, the Client states that he or she has read and understood Attachment A – Standard Terms and Conditions for Professional and Technical Services.

**AGREEMENT**

Project Name: \_\_\_\_\_ *Staghorn Lake Dam* \_\_\_\_\_

Project Location: \_\_\_\_\_ *Jackson County, GA* \_\_\_\_\_

The Client, as identified and defined below, engages Carter Engineering Consultants, Inc. to provide the services as detailed in the proposal, the terms of which are incorporated herein and made part of this Agreement. Attachment A - Standard Terms and Conditions for Professional and Technical Services is likewise incorporated herein and explicitly made part of this Agreement.

This agreement is entered into this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ between  
Carter Engineering Consultants, Inc. (CEC) and \_\_\_\_\_ (Client).

**Carter Engineering Consultants, Inc.**

\_\_\_\_\_  
Firm Name

*J. Brian Kimsey*  
\_\_\_\_\_  
Signature of Authorized Agent

\_\_\_\_\_  
Signature of Authorized Agent

*J. Brian Kimsey*  
\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Print Name

*Partner*  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Title